

Reconsideration of Grade

FEE \$84 PER COURSE (INCLUDING GST)

FULL NAME _____

STUDENT NUMBER _____

COURSE CODE(S) 1. _____

2. _____

3. _____

4. _____

Any student may apply in writing within four weeks of the date of publication of final results for a reconsideration of a final grade. The application must be accompanied by the prescribed fee which will be refunded if the application results in a change of grade. The reconsideration will normally consist of a re-marking and re-counting of the final examination (if any) together with a re-count of the marks awarded for any other items of work defined under Examinations – Principles and Procedures (UC Policy Library).

If a student has extenuating circumstances which affected their performance in a course, they should view the special consideration regulations.

If a student has evidence that the marking of an item of assessment had been affected by bias or inappropriate practice, they should view the Academic Appeals and Grievance Regulations (UC Calendar).

Note: All communications regarding the Reconsideration of Grade will be sent via the student email address, unless specified otherwise.

I hereby declare that I am, or have permission to act on behalf of, the person named above.

Signature

Date