Power Outage

During Power Outage:

1. Remain calm; provide assistance to others if necessary.

2. Report the outage, call Facilities Management Helpdesk on **Extn 94400**, or, if after hours, call UC Security on **Extn 6888**.

3. Campus-wide SKYPE for Business telephone communications will be affected by power outage. Red labelled Emergency Phones will continue to operate.

4. If evacuation is necessary, move cautiously. Lighted signs will indicate exits where available.

5. Ensure someone remains with any disabled person who becomes stranded as a result of the outage. If emergency assistance is required, call UC Security on **Extn 6111** and state "**POWER OUTAGE**" or mobile **0800 823 637**.

6. Passengers stranded in lifts will be able to communicate with UC Security or the Lift Company direct from the lift car during an outage.

7. In labs, specific protocol and procedures will operate during a power outage. Ensure you are aware of these requirements.

8. Keep all refrigerators and freezers closed during an outage.

IMPORTANT NOTICES

Treat all electrical equipment as live, as power may be restored at any time without notice.

- Outage times are difficult to predict depending on the cause. This may take some time to identify. The Facilities Management Helpdesk (or UC Security after hours) will be given as much information as possible, as soon as possible following an outage.

- Building access controls will continue to operate for a limited time after which doors will automatically release and a manual lockdown will be undertaken by UC Security.

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